



Free Rehearsal Space for Registered Dance Umbrella of Ontario Clients and CADA/East members

Conditions for the use of the studios at Canada's National Ballet School

- Eligibility is valid for the *Canadian Alliance of Dance Artists - East Chapter* (CADA/East) members for the duration of their membership year and for DUO clients for the duration of the fiscal year of their contract.
- Space is limited to the hours of 8 PM to 10 PM, Monday – Friday. For rentals outside of those hours please refer to the NBS rental website at <http://www.nbs-enb.ca/facilities/rates/booking.aspx>.
- To participate in the program, applicants must complete this program application form and return it to DUO prior to contacting Canada's National Ballet School.
- Participants may not use the studio for profit, ie. no teaching, workshops, seminars etc. Studios are to be used for creating and rehearsing dance only.

Procedures

- An updated participant list will be sent three times a year to Amanda Camilleri, Manager, Venue and Food Operations. Once your name has been included on the list, Amanda can be contacted directly to book space.
- For all inquiries regarding this agreement please contact DUO at communications@danceumbrella.net or the CADA/East office at cadaeast.office@gmail.com
- The studios must be booked at least one week ahead by contacting Amanda Camilleri at duocada@nbs-enb.ca
- The studios will be available between the hours of 8:00PM and 10:00PM, Monday – Friday.
- For cancellations, please make every effort to contact Amanda Camilleri at least 2 business days prior to the booking.
- Participants must sign-in with reception at 400 Jarvis Street.
- All participants must leave the building by 10:15PM.
- When regularly scheduled school classes are not in session, extended hours may be possible. Please enquire when making the booking arrangements, ie. Availability of any daytime hours.
- Participants will be responsible for any damage however caused.
- NBS reserves the right to cancel any booking for any reason it deems necessary.
- Shoes – No outdoor shoes are permitted in the studios.
- No Rosin may be used in the studios.
- Food and Drink – Bottled water only on the studio level.
- Change rooms are not available for use.

In case of an Emergency, contact Security at extension 2030. If you hear fire bells ringing in the school, you must evacuate the building immediately via the nearest exit. The bells are not to be ignored.

First Name _____

Last Name _____

Street Address _____

Email _____

Telephone _____

Dance Form _____

Reason for using the space _____